



Embsay with Eastby Pre-School Playgroup

Supporting Children with Special Educational Needs and Disability (SEND) Policy

Policy Statement

- We provide an Environment in which all Children, including those with Special Educational Needs and Disability (SEND), are supported to reach their Full Potential
- We have regard for the DfE's Special Educational Needs Code of Practice (2001)
- We ensure our Provision is Inclusive to all Children with SEND
- We support Parents and Children with SEND
- We identify the Specific Needs of Children with SEND and meet those Needs through a range of Strategies
- We work in Partnership with Parents and Other Agencies in meeting Individual Children's Needs
- We Monitor and Review our Policy, Practice and Provision and, if necessary, make Adjustments

Procedures

- We designate a Member of Staff to be the Special Educational Needs Co-ordinator (SENCO) and give her Name to Parents. Our SENCO is Judith Robinson. Kazia Hutchinson is Deputy SENCO.
- The SENCO is responsible for:
 - overseeing the day-to-day implementation of the SEN Code of Practice within the Setting
 - ensuring that appropriate Records are maintained including Individual Learning and Provision Plans (ILPPs) for Children at Early Years Action and Early Years Action Plus
 - ensuring that ILPP's are Implemented and Relevant to the Child's Needs
 - co-ordinating the Provision for Children with SEND and ensuring that they are adequately supported
 - advising, supporting and planning with other Practitioners in the Setting in order to provide future Support for Children with Identified Needs
 - liaising and working in Partnership with Parents / Carers
 - ensuring that ILPP's are implemented and seeking Advice and making Relevant Referrals
 - building Links with all Relevant Agencies
- We ensure that the Provision for Children with SEND is the Responsibility of all Members of Staff in the Setting
- We ensure that our physical environment is as far as possible suitable for Children with Disabilities and will make reasonable adjustments to ensure they are included
- We ensure that our Inclusive Admissions Practice ensures Equality of Access and Opportunity
- We use the Graduated Approach for Identifying, Assessing and Responding to Children's SEND

- We work closely with Parents of Children with SEND to create and maintain a Positive Partnership and use their Knowledge and Expertise as Parents to plan for the Child's Individual Needs
- We ensure that Parents are informed at all Stages of the Assessment, Planning, Provision and Review of their Children's Education
- We provide Parents with Information on Sources of Independent Advice and Support
- If appropriate a Risk Assessment and Health Care Plan will be written in consultation with Parents / Carers and any other Professional Agencies involved
- We liaise with other Professionals involved with Children with SEND and their Families, including Transfer Arrangements to other Settings and Schools
- We provide a broad, balanced and differentiated Curriculum for all Children with SEND
- We use a System of Planning, Implementing, Monitoring, Evaluating and Reviewing Individual Learning and Provision Plans (ILPPs) for Children with SEND
- We ensure that Children with SEND are appropriately involved at all Stages of the Graduated Response, taking into account their Levels of Ability
- We have systems in place for supporting Children during Early Years Action, Early Years Action Plus, Statutory Assessment and the Statementing Process
- We will establish effective links with other Professional Agencies on SEND Issues to exchange Information as appropriate
- We use a System for keeping Records of the Assessment, Planning, Provision and Review for Children with SEND
- We provide Resources (Human and Financial) to implement our Special Educational Needs and Disability Policy. If we do not have Financial Resources we will seek Funding from North Yorkshire Children Young People's Services and other Agencies
- We provide In-Service Training for Parents, Practitioners and Volunteers
- We raise Awareness of any Specialism the Setting has to offer, eg, Makaton trained Staff
- We ensure the effectiveness of our SEND Provision by collecting Information from a range of Sources, eg, ILPP Reviews, Staff and Management Meetings, Parental and External Agencies' Views, Inspections and Complaints. This Information is Collated, Evaluated and Reviewed Regularly
- We promote, support and celebrate Diversity and Difference
- We ensure that our Inclusive Admissions Practice ensures Equality of Access and Opportunity. We give priority to Children with SEND within the Admissions Criteria
- We provide a Complaints Procedure
- We Monitor and Review our Policy Annually

This Policy was reviewed in November 2020 and was adopted at a Meeting of the Playgroup Management Committee held on 10th November 2020

..... Signed on Behalf of the Playgroup Management Committee

Position Held: Chair of Management Committee

To be Reviewed: November 2021

Other Relevant Policies:	Complaints Procedure Health Safeguarding	Equal Opportunities Admissions Learning and Development
--------------------------	--	---

Links To Other Policies:

Early Years Foundation Stage Framework, (2017)
 SEND Code of Practice (Jan 2015)
 'The Role of the Early Years SENCO,' (2006) PLA Publication
 'Supporting All Early Learners,' NYCC Publication
 DCSF (2008) Inclusion Development Programme, 'Supporting Children With Speech, Language and Communication Needs: Guidance for Practitioners in the Early Years Foundation Stage,' DCSF

Websites:

<https://www.gov.uk/education/support-for-special-educational-needs-and-disability-send>
<https://www.gov.uk/education/special-educational-needs-and-disability-send-and-high-needs>
<https://www.northyorks.gov.uk/send-local-offer>

CONTACTS

Pre-School Playgroup's SENCO	Judith Robinson Tel: 07779 460741
Pre-School Playgroup's Deputy SENCO	Kazia Hutchinson Tel: 07725114874
Pre-School's Management Committee SEND Designated Person	
NY Early Years Area SENCO Officer	
EY Learning & Teaching Consultant	
Early Years Advisory Teacher	Lorayne Farrington
Craven SEND Service Hub	
NY Emergency Duty Team Out of Hours	Tel: 01609 780780
Health Visitors	Tel: 01756 790042 / 01756 702344
Speech & Lang Therapists	Tel: 01756 701713 *
Local Safeguarding Children's Partnership (MAST team)	Tel: 01609 780780 children&families@northyorks.gov.uk
Ofsted - Duty Officer	Tel: 0300 123 1231
Local Schools - Mainstream & SEN	Embsay Primary Tel: 01756 793426

- See list on noticeboard for Drop-in Dates in the area